

Subject: Re: Follow up to Arrange Meeting

From: CD4 Scheduling

Date: 05/18/2016 04:16 PM

To: Wilshire Center BID

Thank you for contacting Council District 4 with your scheduling request. For fastest processing please use this link to submit your event and or meeting request specifications: <http://goo.gl/forms/ja7kR8EP6s>

Please be patient and understand that we receive a high volume of scheduling requests daily and will get back to you as soon as possible regarding the availability of the Council member and/or a CD4 Staff Person.

If there is a certificate request, please email cd4.certificates@lacity.org.

We look forward to being in touch!

Thank you,
CD4 Scheduling